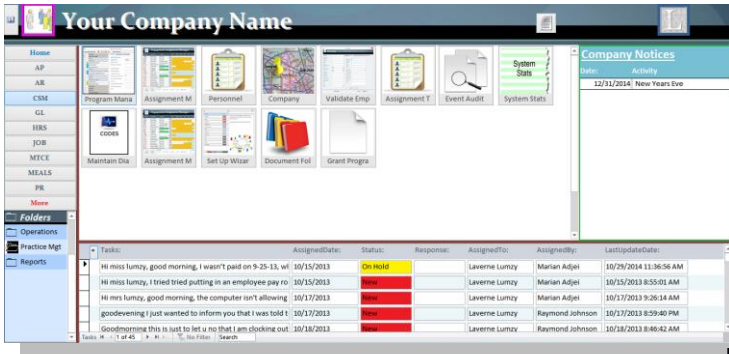




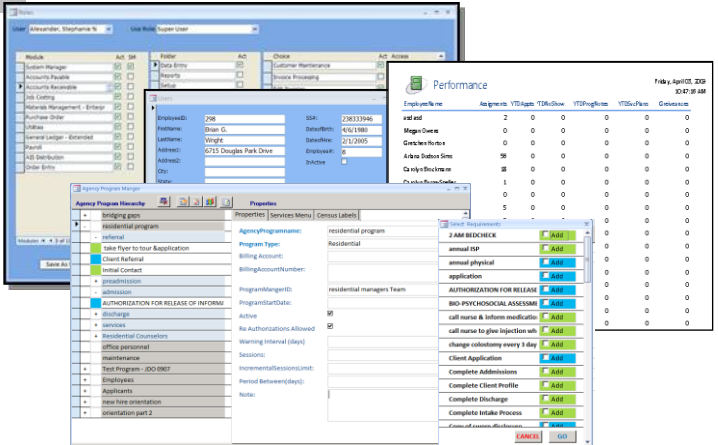
User Interface:

- Easy to use – Menu System
- Stand Alone user interface or Integrated UA Interface - Optional
- Role Specific Security Access
- Assigned access to client data
- On line streaming video tutorials
- Integrated Task Manager:
 - Allows assignment and tracking of tasks between system users.
 - Display's user alerts
- Remote Access from Homes



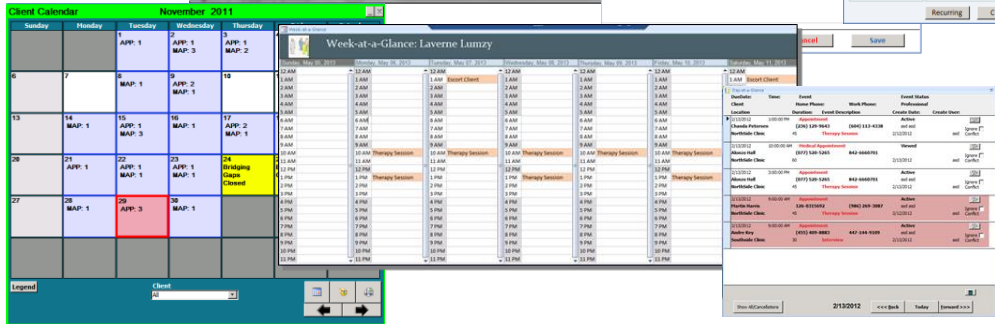
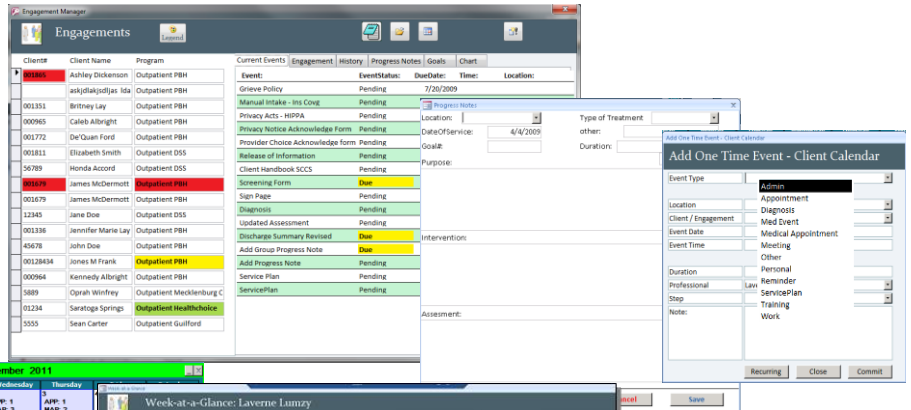
Administration/ Practice Management

- Users**
- Roles:** support 7 role levels
- Security –**
 - Network & Application Level passwords
- Program Definition**
 - Program Rules, Processing Steps
 - Work Items: Documents, Tasks
- Home/Caseworker Assignment**
 - Active/inactive
 - Assign/ re-assign resource by step
 - Assignment teams
- Performance Management**
- Optional HRS module**



Case/Engagement Manager

- Client Application Tracking**
- Client Case Management**
- Document tracking**
- Bar coded document tracking (optional)**
- Event History**
- Tasks/ Daily/weekly/Monthly Attachments (scanned, files, etc)**
- Client notes**
- Progress Reports Client/ Group Scheduling / Appointment Calendar**
 - By Professional, Client
- Service Plans/ Goals**
- E-signature (optional)**





Program Admissions

- Record Initial Client Data
- Print Bar Coded Consent Forms
- Track Applicants / forms receipt
- Verify applicant data
- Diagnostic / Evaluations

Client Manager

- Client Profile, Event history
- Contacts
- Consent Forms History, Notifications.
- Geographic Mapping, Google Directions
- Image History

Document Management

- Collect and file returned documents
- Attach files (word docs, e forms, pdf, etc)
- Reuse PDF,XLSX,DOCX templates
- Document Wizards:

- Info/Consent
- Evaluation/ assessment Forms
- Continuous Notes/ Logs
- Checklists

- All Documents on line in User defined folders

Forms / Reports:

- Admissions (7)
- Assessments(4)
- Notifications/ Consents (17)
- Progress Notes
- Program Specific Forms
- Community Demographics
- Attendance, Chores, Run Away, Incident, Time Reports, Contact / event histories
- User Defined Report

Billing

- Open items to be Billed, to be PAID
- Create and manages billing batches
- Take payments
- Statements
- Process bills & payments into Accounting -- Optional
- 1009 Payables Contract service Providers -Optional
- AR invoices for billing party - Optional
- Programs
- Customer
- Insurance Carriers
- Electronic Bill submission with optional EDI module.

Accounting Integration: -- Optional

- Customers: Program, insurance, third party payee
- Vendors: 1009 Service Providers, Employees
- Full mid range accounting AR/AP/GL/PR

HRS Module -- Optional

- Scheduling, Staffing -- Calendar
- Time cards, attendance
- Training More Calendar

Web Portal -- Optional

- Guardian,
- Case worker,
- applicants,
- surveys

Meds Administration – Optional

- Meds Authorities
- Inventory
- Vitals
- Mars
- Mars Listing

System:

- Multi user, multi-location
- Database Driven (MS SQL)
- Remote/ Web Access (PC, MAC, IPOD, IPAD, Droid)
- Windows W7/W8/W10 User interface
- Available in the Cloud or On Site